

**Historic Reno Preservation Society ---- Reno Heritage Fund  
RENOvation at Work!**

**Home Improvement Project Grant (HIP)**

Complete applications *and all supporting materials* must be received  
at HRPS P.O. Box 14003 Reno NV 89507

If you need assistance filling out this form, please call 775-747-4478 and leave a message

**Six Copies of Application and Attachments required  
(incomplete applications will be disqualified)**

- 1) Provide an itemized estimate of all materials, supplies and labor costs of this project. Please provide a copy of the Nevada Contractors license number.
- 2) Provide a sketch or scaled drawing of the proposed renovation work, when appropriate.
- 3) Provide current photograph of 1) building itself 2) within the context of the streetscape clearly showing the existing conditions of the proposed area of improvement.
- 4) Written plans for future improvements to the building and proposed time frame for such work.
- 5) Samples of all paint colors or images of other items to be purchased (if applicable).
- 6) **A signed original of the application and six additional photocopies of the application; six sets of the attachments, in color when relevant, are required.**

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**APPLICANT INFORMATION**

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Business (if applicable) \_\_\_\_\_

Project Address \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Contact Email \_\_\_\_\_

House is Owner-Occupied?  Yes  No If no, please describe. \_\_\_\_\_

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**PROJECT SUMMARY**

Project Total Cost \_\_\_\_\_

Amount Requested \_\_\_\_\_

1:1 Match Provided \_\_\_\_\_

The level of match may be reduced if there are extenuating circumstances. Please describe.

Anticipated Start Time \_\_\_\_\_ Expected Completion Date \_\_\_\_\_

*Note: schedule of completion for the improvements must conform to the 90 day timeline of the grants.*

**Reno Neighborhood** (check one)  University District  Wells Avenue area  Midtown  
 Powning's Addition  Southwest Reno  Newlands Historic District  Other

Date Structure was Built \_\_\_\_\_

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**Page 2**

Significant features (historic, architectural, etc.) or interesting facts about the structure. A separate page is appropriate. \_\_\_\_\_

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**NARRATIVE**

Please provide a detailed description of the proposed improvements you wish to make to your building façade. You may attach one additional page if needed.

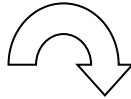
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**Note these Funding Guidelines:**



1. Structures must be located within Reno city limits, be at least 50 years old, or of historical and/or architectural significance. Applicants must be Nevada residents.
2. Grants will be given for exterior improvements only (e.g., front door, front windows, porch details, etc.). Grants are not intended for landscaping and hardscaping projects.
3. Grant Sizes: we generally fund grants up to \$5,000.
4. The grant will not fund vinyl windows. Repair and purchase of wood and metal framed windows can be funded, if historically appropriate.
5. Grant monies must be matched by applicant in a 1:1 ratio unless explained in the Project Summary.
6. All proposals, estimates, and projects must be completed by a licensed contractor.
7. Work must be completed within 90 days of approval of application, unless otherwise indicated by the awarding jury.
8. Grant requests for commercial projects must have in place all completed city and county permits, zoning, deeds, and property line adjustments.

**CERTIFICATION of Authorized Property Owner**

I have read and fully understand the requirements and Guidelines of the Historic Reno Preservation Society's Reno Heritage Fund/Home Improvement Project Grant and agree to comply with all its requirements, including the funding match requirements. I further certify that the information contained in this report is true and correct to the best of my knowledge.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_